

Student Support and Wellbeing Policy

Purpose

This Policy illustrates Gateway Training Academy's commitment to creating an inclusive learning environment where enrolled and commenced students living with a disability are respected, supported and provided with equitable opportunities to succeed. This ensures that sufficient support services offered to our students, where in conjunction with the student, Gateway Training Academy identifies the likely support and wellbeing needs of the student cohort for each training product offered.

Gateway Training Academy will therefore provide a safe environment in which students can develop skills and knowledge in their chosen subject(s).

For each training qualification being offered, Gateway Training Academy will determine the benchmark level of Language, Literacy, Numeracy and Digital (LLND) skills required for a student to actively participate in each course.

Prior to enrolment Gateway Training Academy will review the student's LLND skills relevant to the qualification or course they wish to enrol in and advise the student about the suitability of the course.

Students will be provided with contact details for student support within Gateway Training Academy and for key support services available in the area of delivery.

Gateway Training Academy will provide support for Trainers and other staff who have contact with students to identify any additional support required as and when it occurs; either prior to, or throughout the training delivery and assessment processes.

All learner support, whether related to wellbeing, disability, academic, or personal matters, will be recorded in the Learning Management System. Records will include the type of support provided, staff responsible, and actions taken, ensuring consistent and reliable evidence for RTO audit purposes.

Date:

06 October 2025

Chief Executive Officer Name:

Shahid Rana

Chief Executive Officer Signature:

